

Question 1: Elaborate the major tasks performed by the District Magistrate in district administration.

Question 2: Examples of departmentalization by function

Question 3: Explain Selection and Recruitment.

Answer:

Selection

The selection process ideally involves mutual decision. The organization decides whether to make a job offer and how attractive the offer should be made so that right people join the organization. The candidate has to decide whether the organization and the job offer fit his or her needs and goals, whether it is just the income or there are is challenge in the job etc.

Recruitment

The purpose of recruitment is to provide a group of candidates that is large enough to let managers select the qualified employees they need. Recruitment is defined as the development of a pool of job candidates in accordance with a human resource.

Question 4: Explain the concept of 'Parsimony'.

Question 5: Explain the public administration in the sub-continent.

Answer:

Public Administration in the Sub-Continent

Today's administrative systems and procedures in Pakistan have its roots in particular to the British period. Two hundred years of British rule still have its vestiges and remnants on the structure, rules, procedures and organizational behaviours. But the British changed the structure to the extent of what their goals were in the sub-continent.

Question 6: Explain why employee training is critical in the present scenario?

Question 7: Explain work-focused & employee-focused leadership styles that are very common in work settings. What are the factors behind the popularity of local government system?

Question 8: Give six examples of departmentalization by Enterprise Function.

Answer:

Example of functions of organization: Production, Budgeting, Accounts, Sales etc.

Question 9: Give the ways through which the management of an organization can control week delegation.

Question 10: How missions, goals and objectives empower employees?

Question 11: In your point of view why is human resource planning is necessary

Question 12: In your view, what are the constraints while making the decisions through Rational Decision Making Model.

Question 13: One advantage and disadvantages of expert power?